



Basic Principles

No charge can be made for education during school hours. However, activities that extend beyond the school day may incur a charge. The definition of 'education' includes materials, equipment and transport provided in school hours by the Academy Trust or the school to carry pupils between the school and the activity. 'School hours' are those when the academy is actually in session, and do not include the break in the middle of the day. Trips, visits and practical activities enhance the pupils' learning and broaden their knowledge and experience. These are undertaken with the voluntary contributions of parents. No pupil will be excluded from an activity during school hours because his or her parents cannot or will not make a voluntary contribution. The opportunity to pay in installments will be offered to parents who wish to pay in this way.

Voluntary Contributions

Parents may be invited to make voluntary contributions to extend the value of school funds. If a particular activity cannot take place without some help from parents, this will be explained at the planning stage. If a planned activity has to be cancelled any monies received will be returned. Parents will be asked to make voluntary contributions to school trips, visits or for practical activities such as technology. These contributions will not exceed the actual cost. Where an outside provider is used for out of school activities a voluntary contribution will be sought.

Breakages

In cases of willful or malicious damage to equipment or breakages, or loss of books on loan to children, the Senior Leader in Charge of School in consultation with the Chair of the Local Governing Body may decide it

right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

In case of financial difficulty parents should contact the Senior Leader in Charge of School.

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